



# Mason County EMS & Trauma Council

PO Box 645, Shelton, WA 98584

www.masoncountyems.org

December 16, 2010  
MEETING MINUTES

## MEMBERS PRESENT:

<b>Chairperson:</b> Absent	<b>Position One:</b> Vacant
<b>Vice Chairperson:</b> Kym Yates	<b>Position Two:</b> Vacant
<b>Sec/Treas:</b> Brandon Searles	<b>Position Three:</b> Vacant
<b>MPD:</b> Joe Hoffman	<b>Shelton Police:</b> Absent
<b>Training Coord:</b> Absent	<b>MCSO:</b> Absent
<b>QA/QI:</b> Absent	<b>Hospital Dist #1:</b> Terri Gushee
<b>NW Region:</b> Absent	<b>Hospital Dist #2:</b> Peggy Vanbuskirk
<b>MC DEM:</b> Sandy Kvarnstrom	<b>MC Health Dept.:</b> Absent
<b>MCMO:</b> Kym Yates	<b>Macecom:</b> Jim Verone
<b>MCMO Alternate:</b> Jake Frey	<b>FD #9:</b> Al Leister
<b>FD #1:</b> Ron Satterfield	<b>FD #11:</b> Brandon Searles
<b>FD #2:</b> Absent	<b>FD #12:</b> Absent
<b>FD #3:</b> Absent	<b>FD #13:</b> Absent
<b>FD #4:</b> Absent	<b>FD #16:</b> Absent
<b>FD #5:</b> Tim McKern	<b>FD #17:</b> Nadine Johnson
<b>FD #6:</b> Absent	<b>FD #18:</b> Toni Fain
<b>FD #8:</b> Absent	<b>FD #18 Alternate:</b> Gail Cochran

**Guests:** Sabrina Lyons

Meeting called to order by Vice Chairman, Kym Yates at 18:00

## *Minutes*

- Tim McKern made a motion to approve October's minutes with correction to budget approval. Seconded by Peggi Vanbuskirk.

## *Correspondence*

- Letter from MGH updating their representative. Sabrina Lyons will be replacing Terri Gushee as hospital rep/trauma coordinator.

## *Chair Report*

- None

## ***Treasurer's Report***

- Account Balances as of December 15, 2010: Checking - \$18,609.64, Savings - \$76.69, Training - \$1,002.93, Picnic - \$398.16

## ***Trauma Coordinator***

- Terri Gushee announced that she will no longer be trauma coordinator. Sabrina Lyons will be the new trauma coordinator/hospital rep.

## ***QA/QI Report***

- QA reviews for November was response mode

## ***MPD Report***

- Council web site has been updated with current ALS OTEPS
- January is a re-cert month. Please do the online re-cert method
- Protocols coming out March – April 2011. Survey coming out soon to determine how many each agency will need.
- Remember if you transport a Trauma Activation patient to document it on your report.
- MGH now has an orthopedic doctor.

## ***Regional Information***

- April has resigned her position at the Region office.

## ***Training Committee Report***

- County MCI drill was reviewed
- 2011 EMT Class:
  - Only received one letter of interest for SEI. Terry Anderson
  - Joe Hoffman made motion to have Terry Anderson teach the up-coming EMT class. Seconded by Toni Fain. Voted and approved.

## ***Old Business***

- None

## ***New Business***

- 2011 Budget:
  - Tim McKern brought up a point of order regarding the motion made at October's meeting to pay the Training Coordinator \$100.00 a month. The motion was made by an alternate representative while the primary was also in attendance. Thus recommending we have a new motion, just to be in line with the bylaws. Peggi Vanbuskirk made a motion to pay the Training Coordinator \$100.00 a month starting January 2011. Seconded by Tim McKern. Voted and approved.
- Steve Anderson:
  - Steve has been using his own equipment and supplies for the last few years for trauma labs/base station. The supplies are in need of replacement.
  - Joe Hoffman made motion to pay Steve \$300.00 to replace. Seconded by Peggi Vanbuskirk. Voted and approved.
- Sandi Kvarnstrom discussed transferring some money into a CD for 60 days. Brandon will research.

## ***Good of the Order***

- None

**Meeting Adjourned 1830 and seconded by Tim McKern.**

**\*\*The next EMS Council Meeting will be held January 20, 2011 @ 18:00 at MGH Training Center**